BRIEF SYLLABUS
38:578:502 WRITING IN EMPLOYMENT RELATIONS

COURSE DESCRIPTION:

Creation of articulate, persuasive written documents of the type needed in professional positions in employment relations; construction of an argument; intensive, individualized instruction; ESL students particularly welcome.

SMLR LEARNING OBJECTIVES:

I) Written & Oral Communication – Communicate effectively at a level and in modes appropriate to an entry level professional.

The goal of this class is to enable students to produce well-argued, grammatically correct papers with the degree of sophistication required by professionals in the field. Students will achieve this end through reading, writing, revision, and peer editing.

ASSESSMENT OF LEARNING OBJECTIVES:

Assessment of this objective will be based primarily on the quality of student writing in a series of assignments designed to mimic common workplace reports. The final report should be written on the level of a professional in our field.

TYPICAL COURSE REQUIREMENTS*:

- Paper #1: 20%
- Paper #2: 20%
- Paper #3: 25%
- Forums: 10%
- Journals: 20%
- Peer editing: 5%

*Course requirements are subject to change.