

Short Topics in Work: Information Literacy

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Summer 2018 - Online

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COURSE DESCRIPTION

To assist in conducting research in the field of labor and employment studies, the course provides an overview of the research strategies and techniques used to determine an information need, to access and evaluate information critically, to incorporate information into one's research, and to use and understand the information effectively and appropriately. Information literacy concepts such as research methods, scholarly resources, source evaluation, citation creation, intellectual property, and copyright will be covered.

COURSE OBJECTIVES

At the conclusion of the course, students should be able to:

1. Determine the nature and extent of an information need;
2. Access needed information effectively and efficiently;
3. Evaluate information and its sources critically;
4. Use information effectively to accomplish a specific purpose; and
5. Understand the ethical, legal and socio-economic issues surrounding the use of information.

COURSE REQUIREMENTS

OVERALL GRADE/%

Essay	30 %	A	100 – 90
Quiz	30%	B+	89 – 87
Assignment 1	10 %	B	86 – 80
Assignment 2	10 %	C+	79-77
Study Guide	10%	C	76 – 70
Reading/Discussion	10%	D	69 – 60
		F	59 – 0

Assignments more than a week late, will not be accepted. The course builds upon concepts from each Module. Late assignments disrupts the course and learning process.

COURSE SCHEDULE

May 29-June 3: Module 1: Introduction to Information Literacy
What is information Literacy?
Current Climate of Information

Watch Lecture Videos:

- # 1: Course Requirements/The Syllabus
- # 2: Course Introduction
- # 3: Information Literacy 101
- # 4: Using Canvas
- # 5: Demo on Types of Information

Due by June 3: Watch the lecture videos for Module 1

June 4-June 10: Module 2: Importance of Searching Effectively and Using Citations
Search Strategies
Evidence-support of information
Creating and Using Citations

Defining Plagiarism

- Watch Lecture Videos:** # 6: Search Strategies
7: Creating & Using Citations
8: Plagiarism
9: Demo on Identifying Citation Information

Read (PDF in Canvas):

Nichols, T. (2017). Let me Google that for you: How unlimited information is making us dumber. *The death of expertise: The campaign against established knowledge and why it matters* (pp. 105-133). New York, NY: Oxford University Press.

Due by June 10: Watch the lecture videos for Module 2
Read the article above. Write at least three sentences about the reading using the Discussion feature in Canvas.
Assignment 1

June 11-June 17: Module 3: Evaluating Information and Sources Critically
Evaluation Criteria
Defining Credible, Scholarly and Popular Sources

- Watch Lecture Videos:** # 10: Evaluating Information
11: Identifying the Degree of Credibility

Due by June 17: Watch the lecture videos for Module 3

June 18-June 24: Module 4: Using Information
Organizing and Using Evidence
Copyright Issues

- Watch Lecture Videos:** # 12: Making an Argument and Using Evidence
13: Copyright and Intellectual Property

Due by June 24: Watch the lecture videos for Module 4
Assignment 2

June 25-July 1: Module 5: Information Literacy in the Workplace
Workplace Competencies

- Watch Lecture Video:** # 14: Workplace Issues and Information Literacy

Due by July 1: Watch the lecture video for Module 5
Submit Study Guide
Essay

July 2-July 6 Module 6: Review: Bringing It All Together

- Watch Lecture Video:** # 15: Review

Due by July 6: Watch the lecture video for Module 6
Take the Quiz in Module 6