

## 2.10.2025 LISTSERV

### JOBS

#### ON- SITE

**Research Analyst**  
SEIU Local 32BJ- NY, NY

[Apply Here](#)

**Sr. Specialist, L&I Organizational Development (LMS Advisor)**  
Con Edison- NY, NY

[Apply Here](#)

#### PCS Wireless

**Talent Management & Development Manager**

- Will be based in Florham, NJ office
- Hybrid role, 2-3x in office/week

**Director, Human Resources (Global HRBP)**

- Will be based in Miami, FL (relocation assistance available)
- Must be bilingual in Spanish & English

To Apply: Send email with resume to [mtorres01@smlr.rutgers.edu](mailto:mtorres01@smlr.rutgers.edu)

**HR Benefits Specialist**  
SHI International Corp.- Somerset, NJ

[Apply Here](#)

**Employee and Labor Relations Specialist**  
The College of NJ- Ewing, NJ

[Apply Here](#)

**Specialist, People Relations Strategy & Operations**  
Warner Bros. Discovery- NY, NY

[Apply Here](#)

#### HYBRID/REMOTE

**HR Operations Analyst**  
Startwood Capital Group- Greenwich, CT

[Apply Here](#)

**HR Business Partner**  
The Provident Bank of NJ- Iselin, NJ

[Apply Here](#)

**Senior Leave Administrator Specialist**  
Rutgers University: UHR- New Brunswick, NJ

[Apply Here](#)

**HR Generalist**  
Horizon Blue Cross Blue Shield of NJ- Newark, NJ

[Apply Here](#)

## **Compliance Specialist**

**APluscare Behavioral Health- East Brunswick, NJ**

**See description attached**

**To Apply: Email resume to [myad@apluscarellc.com](mailto:myad@apluscarellc.com)**

### **Job Duties:**

- Ensures quality of life of the client served and protected by minimizing risk to the entire Agency and surrounding community
- Conducts spontaneous and scheduled visits and inspections
- Creates and revises systems and procedures by analyzing compliance policies and practices.
- Identifies potential weaknesses and risks in operations, documenting needs for improvement, creating corrective plans, and ensuring correction
- Review Practices on an ongoing basis to ensure prevention of incidents or violations
- Audits and corrects employee documentation at the residential or individual/ client level
- Reviews and updates internal policies; recommends and formulates policies, procedures and guidelines
- Responds to internal and external inquiries related to licensing and compliance issues.
- Creates and maintains compliance and audit documents
- Resolves compliance and risk problems by analyzing regulations and identifying solutions
- Facilitates Agency governance filings, licensing, registrations and corporate records for oversight entities
- Assists in the development and implementation of corporate governance policies, guidelines and templates
- Responsible for compliance activities to include reporting, risk assessments, training and follow up reviews of compliance investigations and notifications
- Responsible for ensuring that all employees receive all required trainings upon hire and annually thereafter
- Responsible for ensuring that additional employee development opportunities are available on an ongoing basis to all staff
- Is available for after hours on-call duties for urgent facility matters
- Cooperation with all agency, state (DHS/DDD), and federal investigations and inspections
- All other duties as requested or assigned by APluscare

### **Requirements:**

- Criminal background checks
- Central registry checks
- Child abuse registry checks
- Drug testing

### **Skills/Qualifications:**

- Bachelor's Degree is required
- 3 to 5 years progressive and comprehensive experience or training in internal auditing and regulatory compliance in healthcare
- Certified in Healthcare Compliance (CHC) by the Health Care Compliance Association preferred
- 1-3 years of experience working in the field with individuals with developmental disabilities
- 2+ years of experience in health care administration
- Valid Driver's License
- Excellent verbal and written communications
- Employee must cooperate with the licensee and DHS department staff in any inspection or investigation
- Employee must successfully complete and demonstrate proficiency in all areas of required training
- All other duties as required or assigned by APluscare

### **Physical Demands/Working Conditions:**

- Handles detailed work and highly complex problems, balancing multiple tasks simultaneously
- The ability to effectively communicate (orally and written) and interact with others, including diverse, inter-disciplinary, cross-functional teams
- The ability to read, concentrate and learn
- Sitting, standing, and computer work for long periods of time
- Push, pull, and lift up to 50lbs
- The ability to write concisely and convey meaning in a manner appropriate to different readers, presenting a persuasive argument
- Duties and responsibilities may be added, deleted or changed to meet the needs of the organization

## INTERNSHIPS

### **Human Resource Intern- 2025**

Withum-Princeton, NJ

[Apply Here](#)

### **Intern - Diversity & Inclusion**

Valley Bank-Morristown, NJ (Remote)

[Apply Here](#)

### **Team Coordinator Intern**

CrowdStrike-Newark, NJ (Remote)

[Apply Here](#)

### **Spring 2025 Intern, Human Resources**

Reworld Waste-Morristown, NJ

[Apply Here](#)

### **HR Intern**

Metropolitan YMCA of the Oranges-Livingston, NJ

[Apply Here](#)

### **HR Intern - Summer 2025**

Spectrum Reach-New York, NY

[Apply Here](#)

### **Internship - Human Resources - Diversity and Inclusion**

Novo Nordisk-Plainsboro, NJ

[Apply Here](#)

### **2025 Human Resources Development Program (HRDP)**

ADP-Roseland, NJ

[Apply Here](#)

### **People Intern (DEI) - Summer 2025**

The RealReal-Perth Amboy, NJ

[Apply Here](#)

### **John S. McCain Strategic Defense Fellowship Program**

Washington, DC

[Apply Here](#)

### **Human Resources Intern- Talent Management**

### **Human Resources Intern- Total Rewards**

PCS Wireless- Florham Park, NJ

- Looking for year-round part-time or full-time interns
- Must be able to come into the office 5x week

See jobs descriptions attached

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### **Summer 2025 Internships**

NJ Department of Labor- Trenton, NJ

[Apply Here](#)

### **Benefits and Compensation Intern**

**Bank of China- NY, NY**  
See internship description attached  
To Apply: Send email with resume to [alanwong@bocusa.com](mailto:alanwong@bocusa.com)

**\*\*\*Deadline Extended- February 15<sup>th</sup>**  
**Labor Capital Strategies Fellowship- Summer Internship**  
**Heartland Capital Strategies- Washington, DC**  
[Apply Here](#)  
Want to know more about the internship? Info session recording at <https://youtu.be/3P85rk6U7lg>

**HR Intern**  
TE Connectivity- Remote, USA  
[Apply Here](#)

**Labor Relations- Summer 2025**  
**NJ Transit- Newark, NJ**  
[Apply Here](#)

**HR Outreach- Summer 2025**  
**NJ Transit- Newark, NJ**  
[Apply Here](#)

**Labor Relations Intern**  
**Philadelphia Gas Works- Philadelphia, PA**  
[Apply Here](#)

**Summer Intern, Talent Acquisition**  
**Hikman Pharmaceuticals- Berkley Heights, NJ**  
[Apply Here](#)

**Organizing Intern**  
UFCW 770- Los Angeles, CA  
[Apply Here](#)

**HR Intern**  
Trane- Davidson, NC  
[Apply Here](#)

**Labor Relations Intern**  
Amtrak- Washington, DC  
[Apply Here](#)

**2025 Summer Intern HR- Masters**  
Pepsico- Multiple Locations, USA  
[Apply Here](#)

**Labor Relations Intern**  
**National Labor Relations Board- Washington, DC**  
[Apply Here](#)

**Human Resouces Intern 2025**  
Bae System- Falls Church, VA  
[Apply Here](#)

