

Policy on conference and research support for Ph.D. students

(updated and approved by SMLR Executive Committee on May 22, 2014)

Ph.D. students who receive assistantships and are in good standing will be provided \$1,200 per year to support the expenses of attending conferences and \$400 per year to support research expenses, with unused amounts to be carried over to following years as long as the student remains a Ph.D. candidate in good standing. All payments for conference and research expenses must be approved by the Ph.D. Director. Students may use the funds to attend any professionally recognized conference in which they present a competitively reviewed paper. Junior students may use funds for a limit of one conference within their first two years in which they do not present a paper, so that they may be exposed to current research and become familiar with conference norms and procedures; in such cases they should, when possible, attend a developmental session (e.g., professional development workshop, doctoral consortium, etc.). Senior students in their third year and beyond may use funds for a limit of one conference in which the student attends a developmental session but does not present a paper.

In addition, Ph.D. students who receive assistantships and are in good standing can apply one time over the course of their 5 year funding period for up to \$2,000 (to reimburse airfare, visa application, etc.) to defray the additional cost of one international conference appropriate to their field where they will be presenting a paper that has been accepted for the scholarly program.

Ph.D. students who receive assistantships and are in good standing can apply on an as-needed basis for reimbursement for the registration fee and cost of travel for up to 2 offsite statistics/research methods workshops (e.g., a CARMA workshop or a workshop sponsored by a software vendor such as the maker of NVIVO or HLM) over the course of the student's 5 year funding period, provided students are meeting formal program expectations. These must be approved in advance by the PhD director and should be used when a particular course or topic is not available at Rutgers (or is available but not in the needed timeframe for the student's research project).

Part-time and other students who do not receive assistantships but are in good standing will be provided \$800 per year, for a maximum of 5 years, to support the expenses of attending conferences, with unused amounts to be carried over to following years as long as the student remains a Ph.D. candidate in good standing. These students may use the funds to attend any professionally recognized conference in which they present a competitively reviewed paper.