

Course Syllabus
Rutgers University
School of Management and Labor Relations
Human Resource Management Department



Linking HR to Business Strategy

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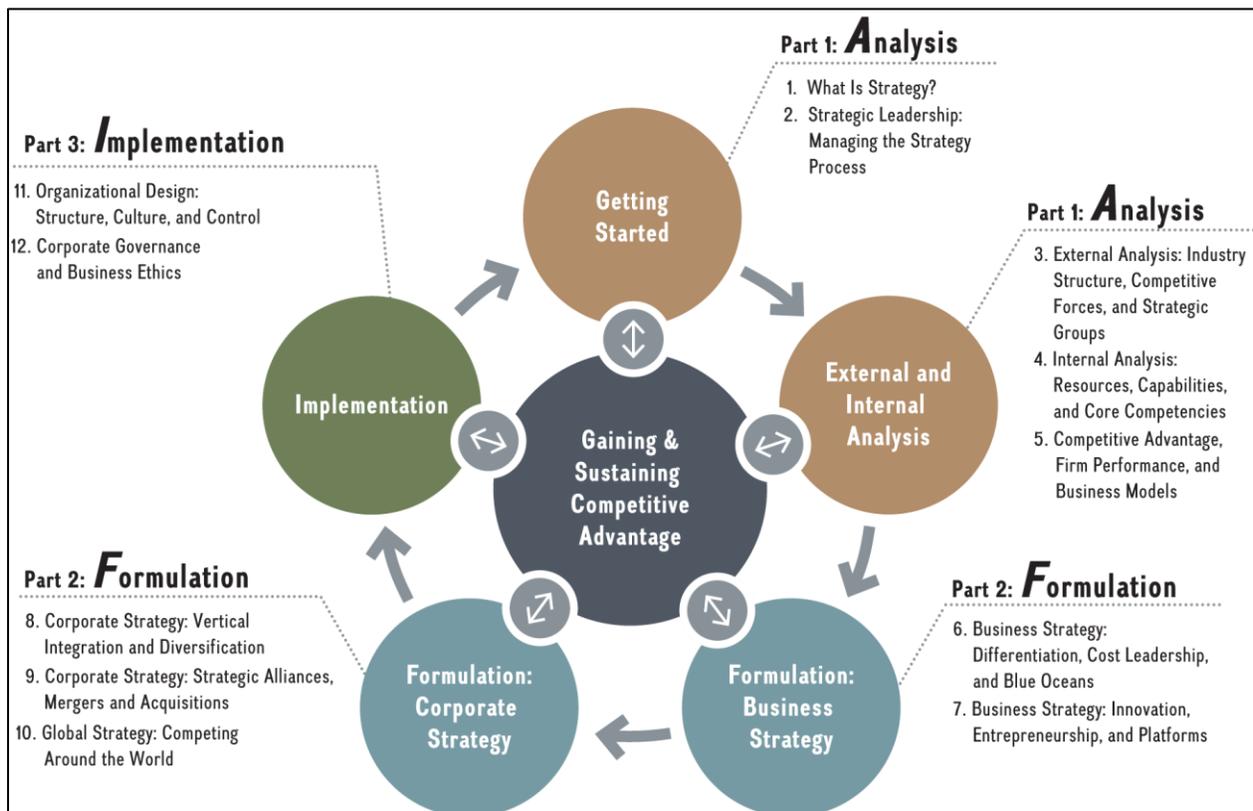
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1. Course Description

How do some firms gain a sustainable competitive advantage over industry rivals while others struggle to simply survive? How do factors such as a firm's internal and external environment impact their selection and implementation of the strategy? How do new firms effectively plan and execute strategies that will enable them to successfully compete against established firms? How do some firms align activities in a manner that supports their chosen strategies while others seem to frequently struggle with issues of alignment? These are some examples of the types of questions we will seek to answer in our study of strategic management. The course attempts to encourage an integrated, cross-functional perspective to develop analytical and decision-making skills needed to cope with organizational uncertainties and business realities. To achieve these objectives, a balance of theory and practice will be applied in the form of textbook readings and forum discussions mixed in with real-life business examples and cases.



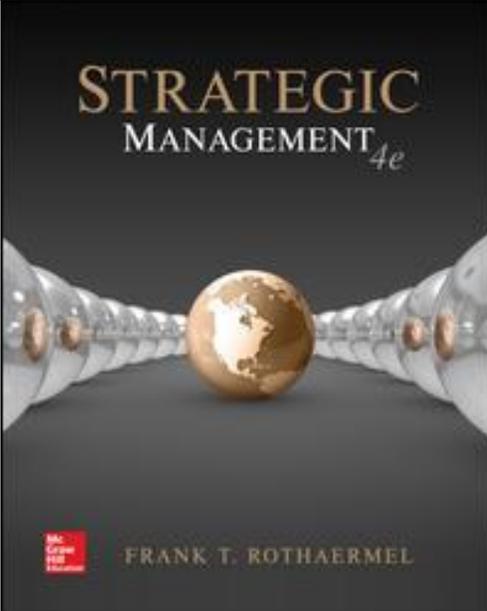
2. Course Details

<p>Course Learning Objectives</p>	<p>This course has two major objectives. The first is to provide students with a robust understanding and application of business and corporate strategies, especially when it comes to how to formulate and implement them. The second is to ensure that students can illustrate how HR practices differ under various corporate strategies to support their competitive advantages. Students who complete this course should achieve the following learning objectives:</p> <ol style="list-style-type: none"> 1. Discuss what is a business strategy and the process of creating a distinctive one for each organization. 2. Assess the external environment of firms and demonstrate how external factors influence organizations in deciding how to gain and sustain their competitive advantages. 3. Assess the internal environment of firms and demonstrate how organizations capitalize on internal factors to achieve and sustain their competitive advantage. 4. Illustrate how organizational competitive advantage influences firm performance. 5. Evaluate various business strategies that define and enhance how organizations achieve their competitive advantage. 6. Determine how to formulate a corporate strategy that aligns with the business strategy and identifies where to compete. 7. Derive how firms implement their strategies through organizational design; including formulating organizational structures, creating organizational cultures, and designing control and rewards systems that support their strategies. 8. Demonstrate how HR activities and practices support various organizational strategies, specifically when it comes to the following: managing workforce flow, developing human capital, managing reward systems, and managing performance.
<p>SMLR Learning Objectives</p>	<ul style="list-style-type: none"> • Understanding Context - Evaluate the context of workplace issues, public policies, and management decisions <ul style="list-style-type: none"> ○ Analyze the degree to which forms of human difference shape a person's experience of, and perspectives on work ○ Analyze a contemporary global issue in their field from a multi-disciplinary perspective ○ Analyze issues related to business strategies, organizational structures, and work systems ○ Analyze issues related to the selection, motivation, and development of talent in a global context • Theoretical Perspectives - Demonstrate an understanding of relevant theories and apply them given the background context of a particular work situation. <ul style="list-style-type: none"> ○ Demonstrate an understanding of the practical perspectives, theories, and concepts in their field of study ○ Evaluate and apply theories from social science disciplines to workplace issues • Application – Demonstrate an understanding of how to apply knowledge necessary for effective work performance <ul style="list-style-type: none"> ○ Apply concepts and substantive institutional knowledge, to understanding contemporary developments related to work ○ Understand the legal, regulatory and ethical issues related to their field ○ Develop human resource management functional capabilities used to select, motivate, and develop workers

	<ul style="list-style-type: none"> ○ Understand the internal and external alignment and measurement of human resource practices ● Written & Oral Communication – Communicate effectively at a level and in modes appropriate to an entry-level professional. <ul style="list-style-type: none"> ○ Communicate complex ideas effectively, in standard written English ○ Analyze and synthesize information and ideas from multiple sources to generate new insights ○ Produce quality research papers with the proper convention of attribution/citation ○ Produce high-quality executive summaries ○ Make an argument using contemporary and/or historical evidence ○ Present ideas and arguments in a logical and effective way
Target Audience	<p><u>This course is an optimal learning experience for:</u></p> <ul style="list-style-type: none"> ➤ Professionals seeking senior HR positions. ➤ Professionals seeking knowledge of People Management. ➤ Managers seeking to improve their People Management skills and interested in implementing effective HR practices that align with the organizational strategy. ➤ Professionals aspiring to managerial positions.
Course Topics	<ol style="list-style-type: none"> 1. What is Strategy? 2. Strategic Leadership: Managing the Strategy Process 3. External Analysis: Industry Structure, Competitive Forces, and Strategic Groups 4. Internal Analysis: Resources, Capabilities, and Core Competencies 5. Competitive Advantage, Firm Performance, and Business Models 6. Business Strategy: Differentiation, Cost Leadership, and Blue Oceans 7. Business Strategy: Innovation, Entrepreneurship, and Platforms 8. Corporate Strategy: Vertical Integration and Diversification 9. Corporate Strategy: Strategic Alliances, Mergers and Acquisitions 10. Organizational Design: Structure, Culture, and Control



3. Readings

	<ul style="list-style-type: none"> ➤ Rothaermel, Frank T. (2019). Strategic Management. Fourth edition. United States of American, New York: McGraw Hill Education. Link: https://www.mheducation.com/highered/product/strategic-management-rothaermel/M9781259927621.html ➤ The book is available in the textbook, loose-leaf and eBook formats. ➤ Additional required and optional readings and instructional material will be added for each week on the course’s Canvas website. Please, make sure to check the course website frequently, so you won’t miss any important material. You need to use your Rutgers Net ID and password to log in. ➤ Make sure to read all assigned readings and cover the weekly lectures early in the week to optimize your learning experience.
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4. Assessment

The assessment criteria abide by the Graduate Grades and Records Policy: http://catalogs.rutgers.edu/generated/nb-grad_current/pg69.html. Moreover, it is useful to read the New Brunswick Graduate Catalog to know your rights and obligations at http://catalogs.rutgers.edu/generated/nb-grad_current/pg43.html. The following table lists the assessment methods and their weights:

Method	Percent
Quizzes	30%
Forums	20%
Group Project	25%
Individual Project	25%
Total	100%

The following table lists the Grading and Point System assigned by the university:

Percent	Grade	Description	Grade Points
90-100%	A	Outstanding	4.0
87-89%	B+		3.5
80-86%	B	Good	3.0
77-79%	C+		2.5
70-76%	C	Satisfactory	2.0
≤ 69%	F	Failing	1.0

A. Quizzes

In total, you will have to take 10 quizzes, each covering the 10 major topics in this course. Each quiz consists of 10 True/False questions and 10 multiple choice questions; 20 questions in total. You will have the permission to repeat each quiz twice, and the final attempt score will be counted towards your final grade. The quizzes aim to ensure that students will cover all the lectures. You have the flexibility to take the quiz any time during the assigned week, and they are not monitored. Therefore, the major aim of them is educative and not punitive.

B. Forum Discussions

Forum discussions aim to debate questions that address issues related to the week's subject. Students are expected to actively participate in the online forum discussions, to interact, reflect, exchange ideas, and expand their knowledge base. Students are encouraged to post and interact with each other as much as they can. That said, at a minimum, students need to post an initial contribution that answers the forum question. The initial contribution should be posted at least during the first three days of the assigned period. The initial contribution will be assessed based on its content, demonstrated analytical thinking and references used, if any. Second, the student should actively collaborate and respond to other posts throughout the assigned period. At a minimum, the student should reply thrice to others – in addition to the initial contribution. The collaboration will be assessed based on content and engagement, demonstrated analytical thinking and references used. Also, the student will be assessed based on the quality of writing. The quality of writing will be assessed based on clarity and mechanics and organization.

The following is the breakdown of each forum discussion assessment:

Assessment Category	Assessment Criteria
Initial Contribution (45%)	Content Contribution (20%)
	Analytical Thinking (20%)
	References (5%)
Collaboration (45%)	Content Contribution and Engagement (20%)
	Analytical Thinking (20%)
	References (5%)
Quality of Writing (10%)	Clarity and mechanics (5%)
	Organization (5%)

For more details on how to maximize your score, please refer to forum discussion rubrics.

C. Assignments

Students will have several assignments during the course. Those assignments comprise several parts of the final individual project. The assignments aim to ensure that students are reflecting on the course material within the context of the organization of choice, which is typically your current employer, or past employer if you are currently unemployed.

D. Individual Project

The individual project consists of four parts, and it aims to reflect on the course content within the context of the course, and linking this content to the HR strategy and practices. The following are the project parts:

- Part I: Background on the organization of choice, typically your current employer or past employer.
- Part II: SWOT analysis of the organization.
- Part III: Explaining and Assessing the Business Strategy of the organization.
- Part IV: Assessing the HR strategy and its alignment with the business strategy. Recommending changes on the HR strategy and practices to serve better the business strategy and to contribute to the organizational strengths minimizing organizational weaknesses.

Note that more details will be provided under the project description on Canvas.

5. Course Requirements and Instructor Expectations

- Students are expected to read all the required readings and cover the week's lecture early on. This increases the learning experience and elevates the interaction level among students in the discussion forums.
- Students are expected to actively participate in discussion forums to fulfill the learning outcomes. Remember that discussion forums are assessed and contribute to your final grade!
- Students are asked to check Canvas frequently – at least every 24 hours. Course material including additional readings, media, useful links, and announcements will be added regularly and will enhance your learning experience.
- All required materials for the course are subject to formal assessment, even if they were not covered in the lecture. Remember that the instructor is merely a facilitator of your learning experience. Attaining the utmost knowledge of the course subjects is highly dependent on individual effort and peer interaction.
- For every 3 credits of study, students should expect to commit at least 100 hours of their time for coursework, self-study, and revision.
- The instructor will continuously provide feedback and whenever a student requests help. Students are encouraged to contact their instructor for one-on-one sessions if needed.
- Students are expected to behave professionally. Failing to do so will affect your forum discussion grade. The following are some guidelines:
 - Students are expected to participate in forum discussions on time with adequate quality and quantity of replies.
 - Revise your work before posting your initial contribution and replies as you will not be able to modify your post once you submit it.
 - Add something new to justify your position when posting in the forums. Do not only post if you agree or don't agree with your peers' replies. Instead justify your comment by appropriate references, analysis, and linkages.
 - Students are expected to behave ethically and respectfully towards their instructor and peers.
 - Misconduct in forum discussions, chatting and other forums and forms of communication will not be tolerated.
 - Make sure not to use all capital letters while replying to your peer. In case you want to emphasize a keyword or a point, use italics, bold, or asterisks.
 - For further information on the discussion forum's rubrics and how to behave ethically and professionally in an online course, please refer to the guidelines on the course website.



6. Academic Honesty and Code of Conduct

Students are expected to abide by Rutgers's Academic Integrity Policy and Code of Student Conduct. Acts of cheating, plagiarism, forgery, fabrication, or misrepresentation are not tolerated and will be dealt with according to the university policies and procedures. If you have doubts concerning committing a potential act of academic dishonesty, please contact the course instructor for advice. Moreover, you are advised to check the websites of the Office of Academic Integrity at <http://academicintegrity.rutgers.edu/> and the Office of Student Conduct at <http://studentconduct.rutgers.edu/>. Alternatively, you can refer to the undergraduate catalog section for academic integrity at http://catalogs.rutgers.edu/generated/nb-ug_current/pg1370.html and the section for the code of conduct at http://catalogs.rutgers.edu/generated/nb-ug_current/pg1373.html.



7. Communication Guidelines

When corresponding with your instructor and classmates through email or discussion forums, please take the time to be grammatically correct and use a positive tone. Please also refrain from using all CAPITAL LETTERS, as this is often interpreted as shouting. Treat your instructor and fellow students with respect at all times, and in all communications.



8. Attendance Policy

Participation in all discussion forums shall be expected. Submitting all assessments on time is also expected. Failure to participate in discussion forums with no authentic excuse will negatively affect your grade. Failure to submit an assessment on time will result in a grade of zero.

Rutgers University Attendance Policy has assigned the following recognized grounds for absences:

1. Illness requiring medical attention (written proof is needed).
2. Curricular or extracurricular activities approved by the faculty.
3. Personal obligations claimed by the student and recognized as valid (pre-approved by the instructor unless it is a family emergency).
4. Recognized religious holidays (please refer to the links at the end of this section).
5. Severe inclement weather causing dangerous traveling conditions (Rutgers University usually cancels classes when the weather conditions are not safe for the commute) – this condition is invalid as the course is delivered online and requires no transportation.

As a general guideline, students have to attain the instructor's approval before their absence unless it is an emergency. At least two weeks' notice is required before any examination date. If the cause of absenteeism is legitimate, then the instructor will work with the student to make-up required exercises and examinations. The following links further clarify the attendance policy:

Rutgers' Attendance Policy: <http://policies.rutgers.edu/sites/policies/files/10.2.7%20-%20current.pdf>

Rutgers' Religious Holiday Policy: <https://scheduling.rutgers.edu/scheduling/religious-holiday-policy>

Interfaith Calendar: <http://www.interfaithcalendar.org/index.htm>

NJ Department of Education Religious Holiday List: <http://www.state.nj.us/education/genfo/holidays.htm>



9. Technical Requirements

There are no special technical pre-requisites, but, as the course delivery and communication takes place via the screen, students will benefit from consistent, secure access to a personal computer with up to date word processing and graphics software (Flash and video players). A high-speed Internet connection is also recommended. The following are some basic hardware and software requirements:

1. An up-to-date computer (usually no older than 2-3 years. Students need to make sure that their computers are functional as it is their responsibility).
2. Broadband connection with reliable internet access.
3. Voice input (Microphone) and output hardware.
4. A webcam (800 x 600 resolution or better).
5. Operating System (Windows 7, 8, or higher / Mac OSX 10.7 Lion or higher).
6. Microsoft Word & PowerPoint.
7. Adobe Flash Player.
8. Adobe Reader (PDF reader).
9. A Media Player.
10. Please check the following link for more technical requirements: <http://www.proctortrack.com/technical-requirements/>



10. Special Needs and Accommodation

“Rutgers University welcomes students with disabilities into all of the University's educational programs. In order to receive consideration for reasonable accommodations, a student with a disability must contact the appropriate disability services office at the campus where you are officially enrolled, participate in an intake interview, and provide documentation: <https://ods.rutgers.edu/students/documentation-guidelines>. If the documentation supports your request for reasonable accommodations, your campus’s disability services office will provide you with a Letter of Accommodations. Please share this letter with your instructors and discuss the accommodations with them as early in your courses as possible. To begin this process, please complete the Registration form on the ODS website at <https://ods.rutgers.edu/students/registration-form>”. For additional information, please visit the website of the Office of Disability Services at <https://ods.rutgers.edu/students>.



11. Rutgers Academic Support Services

Rutgers has a variety of resources for academic support. For information, please visit Rutgers Academic Support.

- Rutgers has Learning Centers on each campus where any student can obtain tutoring and other help. For information, please visit Rutgers Learning Centers @ <https://rlc.rutgers.edu/>.
- Rutgers also has a Writing Program where students can obtain help with writing skills and assignments. For information, please visit Rutgers Writing Centers @ <http://wp.rutgers.edu/tutoring/writingcenters>
- Rutgers has plenty of libraries that offer a wide array of services. For information, please visit Introduction to Rutgers Libraries @ <http://libguides.rutgers.edu/intro>. Also, if you want to research a subject of interest, then please visit Research Guides @ <http://libguides.rutgers.edu/>.



Tentative Schedule

Week	Topic	Tasks
1	Introduction to the Course	Meet your learning Community Academic Integrity Syllabus
2	What is Strategy?	Lectures Readings Quiz 01 Working on Assignment 01
3	Strategic Leadership: Managing the Strategy Process	Lectures Readings Forum Discussion 01 Quiz 02 Submit Assignment 01
4	External Analysis: Industry Structure, Competitive Forces, Strategic Groups	Lectures Readings Forum Discussion 02 Quiz 03 Working on Assignment 02
5	Internal Analysis: Resources, Capabilities, and Core Competencies	Lectures Readings Forum Discussion 03 Quiz 04 Submit Assignment 02
6	Competitive Advantage, Firm Performance and Business Models	Lectures Readings Forum Discussion 04 Quiz 05 Working on Assignment 03
7	Business Strategy: Differentiation, Cost Leadership, Blue Oceans	Lectures Readings Quiz 06 Submit Assignment 03
8	Business Strategy: Innovation, Entrepreneurship, Platforms	Lectures

		Readings Forum Discussion 05 Quiz 07 Working on Assignment 04
9	Corporate Strategy: Vertical Integration & Diversification	Lectures Readings Quiz 08 Submit Assignment 04
10	Corporate Strategy: Strategic Alliances, Mergers & Acquisitions	Lectures Readings Forum Discussion 06 Quiz 09 Working on the Final Project
11	Organizational Design, Structure, Culture & Control	Lectures Readings Quiz 10 Working on the Final Project
12	HR Planning, Recruitment and Selection & Business Strategy	Lectures Forum Discussion 07 Working on the Final Project
13	Developing Human Capital & Performance Management & Business Strategy	Lectures Forum Discussion 08 Working on the Final Project
14	Managing Rewards Systems & Business Strategy	Lectures Forum Discussion 09 Working on the Final Project
15	Benefits and Safety & Business Strategy	Lectures Final Thoughts! Submit the Final Project

