

WAIVER APPLICATION

Students that have not been admitted with a condition, that have prior course work, may waive or transfer\* up to 18 credits for selected required courses if:

1. **They have taken substantially similar courses elsewhere OR**
2. **They pass an examination.**

Students wishing to waive HR Decision-Making: Data-Based Decisions are required to take an examination in the **first semester** in which they are admitted.

●To waive a course on the basis of having previously completed equivalent course work, students must produce evidence that the course has been completed with **a grade of B or higher** and that the course was taken *within five years preceding admission*. Students submit this complete form and must enclose the supporting material indicated at the end of the form.

●To waive 533:542 on the basis of an examination, provide the information requested below. An appropriate college level examination will be given if your request is approved.

NAME \_\_\_\_\_ DAYTIME PHONE # \_\_\_\_\_

RUID# \_\_\_\_\_ EMAIL \_\_\_\_\_

I wish to apply for waiver of the following course(s):

**533:540** HR Decision-Making: Financial Decisions

Title of Course Previously Taken:

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**Course Number and Name of Previous Institution:**

**533:542** HR Decision-Making: Data-Based Decisions (exam only...must test out in your first semester of admission)

Title of Course Previously Taken:

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**Course Number and Name of Previous Institution:**



**533:565** Economics and Demographics of Employment Relations

Title of Course Previously Taken:

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**Course Number and Name of Previous Institution:**

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**533:566** Employment Law

Title of Course Previously Taken:

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**Course Number and Name of Previous Institution:**

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**533:580** HR Strategy I: Introduction

Title of Course Previously Taken:

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**Course Number and Name of Previous Institution:**

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**533:590** HR Strategy II: Business Functional Areas

Title of Course Previously Taken:

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**Course Number and Name of Previous Institution:**

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#### Supporting Documentation

- Provide a transcript which includes the course(s) previously taken or make notation that a copy is on file with us:

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- Provide information about the course such as a class outline or syllabus (highly preferred) and the titles of textbooks used in the course. Catalog descriptions do not provide sufficient information and should not be presented as supporting documentation.