



**PART I. PRELIMINARY PROGRAM**

To the student: This application should be submitted to the School of Management and Labor Relations early in your final semester. You should complete Part I of this form, submit it for review to Rebecca Tinkham, tinkham@smlr.rutgers.edu. This form is **required** for degree certification. Use **TAB** to advance to the next field of information.

Name \_\_\_\_\_  
Last First Middle

Local Address \_\_\_\_\_

Phone Number \_\_\_\_\_  
(Day) (Evening) (Cell)

Permanent Address \_\_\_\_\_

**Prior Degrees Received:**

Institution	Period of Attendance	Degree Received	Month/Year of Graduation

First Registration as a Student at Rutgers: \_\_\_\_\_ RUID # \_\_\_\_\_  
Term Year

Expected Graduation Date: \_\_\_\_\_  
*ie: Jan 25, May 25, Aug 25* Month Year

**COURSES OFFERED TOWARD THE DEGREE:**

Instructions:

- **All fields** must be completed.
- **Term & Year** – Indicate using the following term abbreviations with the last two digits for the year (I.e. SP23 for Spring 2023):  
 FL (Fall)  
 WN (Winter)  
 SP (Spring)  
 SM (Summer)
- Enter number of credits received
- Enter **actual grade**, but **leave blank** only if the course is in progress.
- Indicate whether the course was covered by any of the following:  
**UG** – A course taken as a Rutgers Undergraduate (Part of MAP Program)  
**WAIVE** – A course taken at a previous University that does not appear on the transcript  
**TRANS** – A graduate level course taken at a previous University that was transferred to Rutgers and which appears on student’s RU transcript
- Enter either the name of electives or the course number.



Title	Term & Year	Credits	Grade*
<i>HR Strat I</i>			
<i>HR Strat II</i>			
<i>HR Strat III</i>			
<i>HR Strat IV</i>			
<i>HR Dec.-Making: Financial Dec.</i>			
<i>HR Dec.-Making: DBD</i>			
<i>Managing Workforce Flow</i>			
<i>Developing Human Capital</i>			
<i>Managing Reward Systems</i>			
<i>Econ &amp; Demo of Labor Markets</i>			
<i>Employment Law</i>			
<i>Managing Global Workforce</i>			
<i>Elective 1:</i>			
<i>Elective 2:</i>			
<i>Elective 3:</i>			
<i>Elective 4:</i>			
<i>Elective 5 (if required):</i>			

## **PART II RECOMMENDATION OF THE GRADUATE PROGRAM**

On the basis of the program outlined above, we recommend that the applicant be admitted to candidacy for the degree of **Master of Human Resource Management**

Graduate Program Director or Student Counselor \_\_\_\_\_ Date \_\_\_\_\_

## **PART III INFORMATION FOR ALUMNI DATABASE:**

Your Workplace \_\_\_\_\_  
 Your Title \_\_\_\_\_  
 Your Email Address \_\_\_\_\_

Upon graduation from the program, you will automatically be placed on the School of Management and Labor Relations Master's in Human Resource Management Alumni listserv. Membership in the University Alumni Association (URAA) begins upon graduation, is free for life, and includes an array of national, local, and university benefits. See: <https://www.rutgers.edu/alumni> & <https://smlr.rutgers.edu/content/alumni>

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