

Short Topics in Work: Information Literacy

37:575:191

Summer 2019 - Online

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COURSE DESCRIPTION

To assist in conducting research in the field of labor and employment studies, the course provides an overview of the research strategies and techniques used to determine an information need, to access and evaluate information critically, to incorporate information into one's research, and to use and understand the information effectively and appropriately. Information literacy concepts such as research methods, scholarly resources, source evaluation, citation creation, intellectual property, and copyright will be covered.

COURSE OBJECTIVES

At the conclusion of the course, students should be able to:

1. Determine the nature and extent of an information need;
2. Access needed information effectively and efficiently;
3. Evaluate information and its sources critically;
4. Use information effectively to accomplish a specific purpose; and
5. Understand the ethical, legal and socio-economic issues surrounding the use of information.

COURSE REQUIREMENTS

OVERALL GRADE/%

Lecture Discussions	20 %	A	100 – 90
Lecture Videos	20 %	B+	89 – 87
Course Project	40 %	B	86 – 80
Comprehensive Quiz	20 %	C+	79-77
		C	76 – 70
		D	69 – 60
		F	59 – 0

LATE ASSIGNMENTS

Do not stress about submitting assignments exactly by 11:59 pm on the date due. I do not deduct points for lateness.

ACCOMMODATIONS

Rutgers University welcomes students with disabilities into all of the University's educational programs. In order to receive consideration for reasonable accommodations, a student with a disability must contact the appropriate disability services office at the campus where you are officially enrolled, participate in an intake interview, and provide documentation: <https://ods.rutgers.edu/students/documentation-guidelines>. If the documentation supports your request for reasonable accommodations, your campus's disability services office will provide you with a Letter of Accommodations. Please share this letter with your instructors and discuss the accommodations with them as early in your courses as possible. To begin this process, please complete the Registration form on the ODS web site at: <https://ods.rutgers.edu/students/registration-form>.

ACADEMIC INTEGRITY AT RUTGERS

Principles of academic integrity require that every Rutgers University student:

- properly acknowledge and cite all use of the ideas, results, or words of others
- properly acknowledge all contributors to a given piece of work
- make sure that all work submitted as his or her own in a course or other academic activity is produced without the aid of unsanctioned materials or unsanctioned collaboration
- obtain all data or results by ethical means and report them accurately without suppressing any results inconsistent with his or her interpretation or conclusions
- treat all other students in an ethical manner, respecting their integrity and right to pursue their educational goals without interference. This requires that a student neither facilitate academic dishonesty by others nor obstruct their academic progress

- uphold the canons of the ethical or professional code of the profession for which he or she is preparing.

Adherence to these principles is necessary in order to insure that:

- everyone is given proper credit for his or her ideas, words, results, and other scholarly accomplishments
- all student work is fairly evaluated and no student has an inappropriate advantage over others
- the academic and ethical development of all students is fostered
- the reputation of the University for integrity in its teaching, research, and scholarship is maintained and enhanced.

Failure to uphold these principles of academic integrity threatens both the reputation of the University and the value of the degrees awarded to its students. Every member of the University community therefore bears a responsibility for ensuring that the highest standards of academic integrity are upheld.

– The Rutgers University Academic Integrity Policy

COURSE SCHEDULE

May 28 – June 2: Module 1: Introduction
What is information literacy?

Watch Lecture Videos: Using Canvas
 Course Requirements/Syllabus Review
 Information Literacy 101
 Organizing Information
 The Information Garden (sounds pretty!)
 Demo for Module 1

Due by June 2: 1. Watch the lecture videos for Module 1
 2. Lecture Discussion for Module 1

June 3 – June 9: Module 2: Past & Current Issues
What impact has technology made on information?

Watch Lecture Videos: Technology and Information
 Copyright and Copywrong
 Plagiarism – the Lack of Originality
 Demo for Module 2

Due by June 9: 1. Watch the lecture videos for Module 2
 2. Lecture Discussion for Module 2

June 10 – June 16: Module 3: All Access Pass
What has changed in how information is accessed and who provides it?

Watch Lecture Videos: Talking about Access
 Search Strategies
 Demo for Module 3

Due by June 16: 1. Watch the lecture videos for Module 3
 2. Lecture Discussion for Module 3

June 17 – June 23: Module 4:

Context: That Is Not What I Meant!

Why is context important when discussing information?

Watch Lecture Videos: Information in Context
Using Evidence
Citations & Documentation
Demo for Module 4

Due by June 23: 1. Watch the lecture videos for Module 4
2. Lecture Discussion for Module 4

June 24 – June 30: Module 5:

A Credible Witness

How do you evaluate information for credibility in the modern age?

Watch Lecture Video: Evaluating Information
Degree of Credibility
Demo for Module 5

Due by June 30: 1. Watch the lecture video for Module 5
2. Course Project

July 1 – July 5

Module 6:

Future Trends

Why is information literacy important for all of society? In other words, what's the big picture?

Watch Lecture Video: The Big Picture
Future of Information

Due by July 5: 1. Watch the lecture video for Module 6
2. Take the Comprehensive Quiz