January						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27 Week 1 FIRST DAY OF CLASS Topic: Course Orientation Foundation Concepts Class Poll #1 Opens	28 Can begin to develop writing assignment #1	29	30	31	

	February						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
						1	
Learning communities are formed. Blog area opens – can upload writing assignment #1 DUE Class Poll #1 Closes	3 Week 2 Topic: National & Global Perspectives Class Poll #2 Opens	4	5	6	Test Yourself Quiz Week 1 and 2 Material Earn up to 10 extra credit points	8	
9 DUE Writing Assignment #1 (worth 70 points) Class Poll #2 Closes Test Yourself Quiz Closes (Extra Credit)	10 Week 3 Topic: Legal Aspects of Religion in the Workplace	11	12	13	14	15 Points/grade for writing assignment #1 available by 6:00 pm	
16 DUE Comments on Writing Assignment #1 Min. of 3 (worth 20 points) Last Day to announce special topic for writing assignment #2	17 Week 4 Topic: Employee Beliefs & Associated Needs	18	19	20	21	Points for comments on writing assignment #1 in gradebook by 6:00 pm.	
All students receive an email from instructor regarding their chosen topic for writing assignment #2 by this date.	24 Week 5 Topic: Contemporary Workplace Issues	25	26	27	28		

March							
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
						1	
2 DUE	3 Week 6	4	5 DUE	6 DUE	7	8	
Writing Assignment #2 (worth 130 points) Can begin to comment on peer writing assignment #2	Topic: Assessment And Commenting on Writing Assignment #2 Exam Opens (Worth 90 points)		Exam Closes 11:59 pm	Comments on peer writing assignments Min. of 3 (Worth 20 points) LAST DAY OF CLASS for SEMESTER	Exam #2 points And exam answers available in gradebook		
Points/grade for writing assignment#2; writing assignment #2 comments in gradebook	10 Final grade available in gradebook	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30	31						