OCCUPATIONAL SAFETY AND HEALTH ONLINE – FALL 2014

Rutgers University
School of Management and Labor Relations
Labor Studies and Employment Relations Department
Course Number: 37:575:338:91
37:575:338:94

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Note: The syllabus may be revised during the course. Students will be apprised of all changes.

Course Description:

Work has an impact on physical and psychological health. In this course, students will explore the health and safety issues of various types of work. Students will gain an understanding of the current state of occupational safety and health in the United States and globally including the enforcement of laws regulating occupational safety and health and the roles of workers, unions, and employers. The historical, economic, and cultural forces contributing to and inhibiting solutions to occupational safety and health problems will be analyzed.

Course Expectations:

This course requires that you:

- Complete the Week 1 Intro Assignment;
- Write a paper on your family occupational safety and health history;
- Write an occupational health and safety case study;
- Complete a poster presentation of your health and safety case study;
- Complete eight weekly forums;
- Participate in forum discussions;
- Take a midterm exam; and
- Complete all required course readings and video viewings.

Learning Goals and Objectives:

How does this course meet the Labor Studies and Employment Relations (LSER) Department’s overall learning objectives?

- Analyze a contemporary global issue in labor & employment relations from a multidisciplinary perspective
- Analyze issues of social justice related to work across local and global contexts
- Work productively in teams, in social networks, and on an individual basis

What are the learning objectives for this course?
• Gain a historical, economic, and organizational perspective of OSH;
• Investigate current OSH problems and solutions;
• Identify the forces that influence OSH; and
• Demonstrate the knowledge and skills needed to identify and advance safe, healthy work for oneself and others.

Required Books and Videos:

You are not required to purchase books. Materials such as book chapters, articles, and audio or visual clips will be available in e-college.

Evaluation:

Grades will be based on each of the following activities:

<table>
<thead>
<tr>
<th>Activity</th>
<th>Points</th>
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<tbody>
<tr>
<td>Intro Assignment</td>
<td>25</td>
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<tr>
<td>History Paper</td>
<td>100</td>
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<tr>
<td>Forums (1 @ 25 points plus 7 @ 50 points)</td>
<td>375</td>
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<tr>
<td>Midterm Exam</td>
<td>100</td>
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<tr>
<td>Case study (proposal, draft, final submission, and presentation)</td>
<td>400</td>
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<td><strong>Total</strong></td>
<td><strong>1000</strong></td>
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**GRADING SCALE (%):**

A  90 – 100
B+ 85 – 89
B  80 – 84
C+ 75 – 79
C  70 – 74
D  60 – 70
F  < 60

In addition, I may increase or decrease your grade for exceptional (good or bad) class participation and performance – ordinarily by one level (for example, between B and B+), but possibly more.

Forums

An important way to learn online is by participating in *forums* or discussion groups where students interact through a series of posts about a particular topic. Students can communicate their insights and thoughts in a *threaded discussion* pertaining to a topic, as well as learn from one another in the process. Threaded discussions are also a means for the instructor to identify whether or not a student comprehends required reading assignments. Forums include instructor-generated questions and student-to-student interaction.

Assessment of Online Forums
It is possible to earn up to 375 points by excellence in participation in a total of eight forums (the intro forum @ 25 points and seven weekly forums worth 50 points each). Forums will be evaluated on a scale from minimally adequate to exceptional, with more typical responses being in the good to excellent range. Forums are evaluated based on:

- How often you participated. Signing on three times to interact with other students regarding one of the questions is minimally adequate, whereas more extensive participation earns you more points.
- Was your participation interactive? Remember, this is a discussion – it is better to demonstrate understanding of the ideas of others before going on to your own opinion than to just “splash” your own ideas onto the page and never really interact with others.
- Were your comments thoughtful and based on the readings? Did they reflect an accurate understanding of the material being discussed or were they riddled with errors regarding the course material.
- Were your opinions backed up with personal experience or other types of evidence? Did you draw on readings from other courses, current news, or online sources of information in a manner that contributes to the discussion?
- Were your comments expressed clearly and appropriately? Do they show mastery of persuasive written English? Please do not “flame” in these forums; be courteous of others who will be reading your comments.

Keep current – avoid being late!

This is an interactive class – you need to keep current in the readings, viewings, and discussion forums to effectively interact with others in the class. You can only participate in forums when they are open.

You should inform me of serious personal emergencies that arise – for instance, hospitalization that makes it impossible to get online. A trip associated with your job is not such an emergency, nor is a problem with your personal computer. There are many ways to get online in hotels, in campus computing facilities, or public libraries. An online class is somewhat flexible with regard to your schedule but you must be responsible for managing your time and for getting online each week no matter what else is going on in your life. In general, I recommend that you sign into the class AT LEAST 3 times a week and that you check your Rutgers email each day.

For more information on forums refer to the Forum Guidelines document in e-college.

Midterm:

The midterm exam (100 points) will cover concepts and competencies students learned in the first half of the semester. The exam will consist of true/false, multiple choice, matching, and short answer questions.

Writing Assignments:

Students will write two papers and create a poster presentation – the OSH Family History (100 points) and the OSH case study/the poster presentation (400 points). Case study instructions will be provided in a separate document.

Grading Criteria for Written Submissions (paper, case study, and forums):
Content. Writing should reflect careful, thorough consideration of the topic. Writing should also demonstrate careful reading of the course material and cite all sources that were consulted when preparing the assignment. Papers should have a clear thesis statement and a strong conclusion.

Mechanics. Writing should demonstrate college level competence in grammar and style. Students with unsatisfactory writing skills will be encouraged to seek additional assistance from tutorial resources.

Late submissions:
- 25% point deduction for late submissions up to one week after due date
- 50% point deduction for late submissions more than one week and up to two weeks after the due date
- No points will be given for late submissions in excess of two weeks
- Forums posts will not be accepted once the forum is closed and the discussion is over

Extra credit:
No extra credit assignments will be allowed except in extraordinary circumstances.

Students With Disabilities:
"Rutgers University welcomes students with disabilities into all of the University's educational programs. In order to receive consideration for reasonable accommodations, a student with a disability must contact the appropriate disability services office at the campus where you are officially enrolled, participate in an intake interview, and provide documentation: https://ods.rutgers.edu/students/documentation-guidelines. If the documentation supports your request for reasonable accommodations, your campus's disability services office will provide you with a Letter of Accommodations. Please share this letter with your instructors and discuss the accommodations with them as early in your courses as possible. To begin this process, please complete the Registration form on the ODS web site at: https://ods.rutgers.edu/students/registration-form."

Honor Code and Academic Integrity:
Academic integrity requires that all academic work be wholly the product of an identified individual or individuals. Joint efforts are legitimate only when the assistance of others is explicitly acknowledged and permitted by the assignment.

Ethical conduct is the obligation of every member of the University community, and breaches of academic integrity constitute serious offenses. Any such issues will be submitted to the Dean of the Labor Studies and Employment Relations Department, as appropriate. Students must assume responsibility for maintaining honesty in all work submitted for credit and in any other work designated by the instructor of the course. Students are also expected to report incidents of academic dishonesty to the instructor or dean of the instructional unit. Students are expected to abide by the Rutgers University Code of Student Conduct. They are to conduct themselves with honesty and integrity.

Review the Rutgers’ academic integrity statement at this link: http://ctaar.rutgers.edu/integrity/policy.html

Most academic integrity problems that arise are not intentional but are the consequence of failing to appropriately and carefully cite sources. Avoid plagiarism or other violations of academic integrity! Your written work (forums, papers, and the case study) will be submitted to “Turnitin.com” to insure that your
answers are yours alone – not answers from another student, from the web, or another source. Be careful not to “copy” phrases or sentences excessively from the readings. The goal is to put the ideas into your own words.

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<thead>
<tr>
<th>Unit 1</th>
<th><strong>Building a Foundation for Study</strong></th>
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<tr>
<td><strong>Week 1</strong>&lt;br&gt;9/2 9/8</td>
<td><strong>Course Overview</strong>&lt;br&gt;<strong>Intro Worksheet and Forum Intro’s</strong>&lt;br&gt;<strong>Introduction</strong>&lt;br&gt;Complete and submit introduction worksheet to instructor in drop box - due 9/8.&lt;br&gt;Forum Intro’s – closed at 11:59 PM on 9/8</td>
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<td><strong>Week 3</strong>&lt;br&gt;9/16 9/22</td>
<td><strong>OSH Concepts</strong>&lt;br&gt;Learning Objective: Comprehend and interpret the basic principles and concepts of OSH, including frequently used terms.&lt;br&gt;<strong>Viewings:</strong>&lt;br&gt;Alice Hamilton.&lt;br&gt;TED Talk. Dr. Snow.&lt;br&gt;<em>The Scientific Method Made Easy.</em>&lt;br&gt;<strong>Readings:</strong>&lt;br&gt;ILO Encyclopedia of OSH, Chapter 30, <em>Occupational Hygiene: Goals, Definitions and General Information.</em>&lt;br&gt;NIOSH. <em>Take Home Toxins.</em>&lt;br&gt;Interview with Mike Bennett – Course Document&lt;br&gt;Walsh-Healey Public Contracts Act – Course Document&lt;br&gt;<strong>Assignment:</strong>&lt;br&gt;Forum #1 – closed at 11:59 PM on 9/22</td>
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<td><strong>Week 4</strong>&lt;br&gt;9/23 9/29</td>
<td><strong>OSH Power Dynamics</strong>&lt;br&gt;Learning Objective: Identify the forces influencing OSH and analyze those forces.&lt;br&gt;<strong>Viewings:</strong>&lt;br&gt;Popcorn Lung Parts I and II.&lt;br&gt;<strong>Reading:</strong>&lt;br&gt;<em>New York Times Article: OSHA leaves worker safety in the hands of industry.</em>&lt;br&gt;<strong>Assignment:</strong>&lt;br&gt;Forum #2 – closed at 11:59 PM on 9/29</td>
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<td>Unit 2</td>
<td>Regulatory Realities</td>
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| **Week 5**  
*9/30*  
*10/6* | OSH Act and OSHA  
Learning objective: Gain an understanding of the scope of the OSH Act and the role of OSHA. |
| **Week 6**  
*10/7*  
*10/13* | Economics  
Learning Objective: Learn how market theory impacts work safety and health and analyze the effects of economics on injuries, illnesses, and fatalities. |
| **Week 7**  
*10/14*  
*10/20* | Right to Know and Workplace Health & Safety Committees  
Learning Objectives: Gain an understanding of the role information plays in occupational safety and health and learn how to access health and safety information. Examine the role of health and safety committees. |
| **Week 8**  
*10/21* | Workers’ Compensation  
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<tr>
<th>Date</th>
<th>Topic</th>
<th>Readings</th>
<th>Assignment</th>
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<td>Readings:</td>
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<td>Assignment:</td>
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<td>There is not a forum to participate in this week. You should use this week to work on your case study paper and begin reviewing for your midterm exam (see midterm study guide).</td>
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<tr>
<td>Week 9</td>
<td>Midterm Exam</td>
<td>Review for midterm exam</td>
<td>Take exam – open Friday 10/31, 12:00 AM – closes Monday, 11/3, 11:59 PM</td>
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<td>10/28</td>
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<td>11/4</td>
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<td>Case study draft due Monday, 11/10 at 11:59 PM</td>
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<td>11/10</td>
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<td>Unit 4</td>
<td>21st Century Work</td>
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<td>Week 12</td>
<td>Globalization</td>
<td>OSH and Globalization</td>
<td>Readings:</td>
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**Case Study Draft Feedback** (continued)

**Assignment:**

Forum #6 – closed at 11:59 PM on 11/24

Work on Case Study and Poster Presentations

### Week 13
12/2
12/8

**Work Transformation, Psychosocial Issues, and Terrorism**

Learning objectives:
Recognize psychosocial OSH factors and identify prevention and mitigation measures. Critique response efforts to the WTC terrorist attack response and examine the OSH implications.

**9/11 World Trade Center Responders**

Viewings:
Sundance Channel. *Dust to Dust*.

**Readings:**
No readings

**Assignment:**
Finish Case Study and Poster Presentation

### Week 14
12/9
12/15

**Evaluation Week**

Learning objective:
Synthesize and apply OSH knowledge by writing a case study.

**Assignments:**
Case study and case study presentation due Tuesday, 12/9, 11:59 PM – submit final version of case study to instructor and submit virtual poster presentation to group for critique

Forum #7 – read group members’ case study virtual poster presentation and critique – closed at 11:59 PM on 12/15

**Readings:**
Note: The readings and viewings contained in the syllabus may be changed or augmented.