



Application for Admission to Candidacy for the Degree of Master of Labor and Employment Relations

PART I. Program

To the student: This application should be submitted to the School of Management and Labor Relations early in your final semester. You should complete Part I of this form, submit it for review to laborstudies@smlr.rutgers.edu. This form is **required** for degree certification. **Use TAB to advance to the next field of information.**

Name _____
Last *First* *Middle*

Local Address _____

Phone Number _____
(Day) *(Evening)* *(Cell)*

Permanent Address _____

Prior Degrees Received:

Institution	Period of Attendance	Degree Received	Month/Year of Graduation

First Registration as a Student at Rutgers: _____ RUID # _____
Term *Year*

Expected Graduation Date: _____
i.e.: Jan 23, May 23, Aug 23 *Month* *Year*

COURSES OFFERED TOWARD THE DEGREE:

Instructions:

- **All fields** must be completed.
- Enter **course number** and **course name** for each core course and elective.
- **Term & Year** – Indicate using the following term abbreviations with the last two digits for the year (i.e., SP22 for Spring 2022):
 - FL (Fall)
 - WN (Winter)
 - SP (Spring)
 - SM (Summer)
- Enter number of credits received
- Enter **actual grade**, but **leave blank** if the course is in progress or indicate whether the course was covered by one of the following:
 - WAIVED** – A course taken previously that does not appear on the transcript and was pre-approved for waiver by the Director
 - TRANSFERRED** – A course taken previously that does not appear on the transcript and was pre-approved for transfer by the Director

Course Number and Name	Term & Year	Credits	Grade
1. 38:578:500 Introductory Seminar in LER			
2. 38:578:560 Collective Bargaining			
Core Courses			
3.			
4.			
5.			
6.			
7.			
8.			
Elective Courses			
9.			
10.			
11.			
12.			
13.*			
Total		39*	

*Graduates of the fully Online MLER program complete 12 courses (36 credits)

PART II. RUTGERS DIPLOMA APPLICATION

In addition to completing this form, make sure you also fill out the Rutgers online diploma application at <https://grad.admissions.rutgers.edu/Diploma>.

PART III. INFORMATION FOR ALUMNI DATABASE

Your Workplace _____
 Your Title _____
 Your Email Address _____

Upon graduation from the program, you will automatically be added to the School of Management and Labor Relations Master's in Labor and Employment Relations Alumni listserv. Membership in the Rutgers University Alumni Association (RUAA) begins upon graduation, is free for life, and includes an array of national, local, and university benefits. See: <https://www.rutgers.edu/alumni> and <https://smlr.rutgers.edu/content/alumni>

For Office Use Only

PART IV. RECOMMENDATION OF THE GRADUATE PROGRAM

On the basis of the program outlined above, we recommend that the applicant be admitted to candidacy for the degree of **Master of Labor and Employment Relations**.

Graduate Program Director or Student Counselor _____ Date _____